



YES WE CAN

FAMILY FESTIVAL AND EXPO

April 9, 2022

Vendor Contract

10:00 a.m.– 2:00 p.m.

Company/Organization Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address: _____

COMPANY/ORGANIZATION name as it should appear on the booth sign:

Is an electrical outlet needed for your exhibit? YES NO
(Please understand that electrical outlets are limited and are only available on a first/come first/serve basis)

There is a \$50 booth fee to help cover our set-up costs for this event.
All checks should be made out to First Baptist Church Covington and returned with your signed contract, or paid online when applying online. If assistance is needed with the fee, please let us know and we will be glad to work with you.

- Your booth fee will include:**
- A 25 word description of your services included in the expo program
(Please include your 25 word description with your completed contract)
 - A table card with your company/organization name

EXHIBITOR INFORMATION: First Baptist Church of Covington must receive payment in the full amount of the exhibitor's fee along with the signed Exhibitor Space Contract and Exhibitor Rules and Regulations at the time of application.

Exhibitor set-up will be on Saturday morning before 9:00 am.
All exhibits must be disassembled and removed from the church facility no later than 3:00 pm on Saturday, April 9.
Please note: We are unable to provide AV equipment for exhibitors. Also, display boards and signs must be freestanding or attached to table skirt as no items are allowed to be posted on the church facility walls.

Signature

Exhibitor Company Name

Date

**Please return this contract, rules, along with your booth fee, and 25 word description to:
Pat Bourgeois* First Baptist Church *16333 Highway 1085*Covington, LA*70433**